

Cramlington and District u3a

Committee Meeting

Date: 10 th November 2025 At: 3.30pm Venue: Cramlington Hub
Meeting Commenced 3.30
<u>Present:</u> Maggie Mitford, Brenda Blacklock, Anne Jones, Issy Ferguson, Jennifer Smith, Judith Moffat, Helen McGowan, Ros Davison, Lesley Dawson, Sandra Inge
<u>Apologies:</u>
<u>Guests:</u>
<u>Opening remarks:</u> MM thanked everyone for attending

Item		Action by
1	<u>Minutes and matters arising</u> <ul style="list-style-type: none">• Previous minutes do not show who U3A bought Xmas gifts for last year. JM will purchase a gift for Maurice from the church.•	
2	<u>Chairs Report</u> <ul style="list-style-type: none">• Zoom Report attached.• Costs and bank charges need to be considered. We may need to consider charity commission status for the future.• A discussion was held about how to take subs for 2026. The options are, Cash, BACS, card machine or Cheque. BB has enquired about card machines, but this is not viable as we would need to purchase a card machine then there is a 5% charge attached to usage. BACS would appear to be the most secure method of payment. JM has consulted other U3A treasurers who use this method. There are several means of identifying those that have paid by this method. If we decide to use this method of payment, we will need to decide reference number details. Membership forms would need to be amended to show bank details and a note added not to make payment before 1st April, this will ensure payment is made in the correct financial year. MM will announce options at the meeting on Friday and ask which would be the preferred method. We will have further discussions at our December committee meeting.• Cramlington U3A were not successful at the Love Cramlington awards. This was won by the Community Choir. Well done to them.	

Item		Action by
	<ul style="list-style-type: none"> • MM attended the regional meeting. To raise funds for the U3A is looking for members to participating in a sky dive. If anyone would like to take part, they should make this known. MM will announce at Friday's meeting. • There was a presentation about Discovery Awards, this is intended for over 50's and is like Duke of Edinburgh awards. 	
3	<p><u>Treasurers Report</u></p> <ul style="list-style-type: none"> • We had £4534.71 in the bank, however we have not yet received an invoice for room hire which, when received, will reduce this amount. This includes £140.01 for Genealogy; there is also £68.03 for the Wine group. Line Dancing is holding £45 and Petty cash had £33.41. • The refund for genealogy trip to Durham was not claimed. JM will take to Monthly meeting on Friday. Line Dancing did not give a report. • It was agreed that if we don't get enough donations for the Xmas Raffle JM will purchase additional goods as required. 	
4	<p><u>Business Secretary Report</u></p> <ul style="list-style-type: none"> • Nothing to report. 	
5	<p><u>Membership Secretary Report</u></p> <ul style="list-style-type: none"> • We currently have 148 members. • 79 members attend the October meeting with 3 visitors and 7 new members. 	
6	<p><u>Group leaders report.</u></p> <ul style="list-style-type: none"> • The group leaders get together will be held at the Council offices. It was mentioned that the 5th week of the month was a suitable time to hold the meeting as most groups don't run in the 5th week. Funding is available for refreshments. A small buffet has been ordered. Risk assessments will be discussed at the meeting. There should be risk assessments for all groups. These may just need to be updated. Groups held in business establishments would use the businesses risk assessment. • It was confirmed that the insurance is third party insurance. • Jean Cubbins is stepping down from her role. A replacement is being sort. 	
7	<p><u>AOB</u></p> <ul style="list-style-type: none"> • Bank Holidays that affect our committee meetings. <ul style="list-style-type: none"> ▪ The April 26 committee meeting will be moved forward to 30th March to discuss AGM which will be held <u>at the monthly meeting on 10th April.</u> ▪ The May 26 committee meeting will be moved to 27th April. The monthly meeting will be held on 8th May. 	

Item		Action by
9	<p data-bbox="320 237 571 271"><u>Friday arrangements</u></p> <p data-bbox="416 275 740 309">Usual arrangements apply.</p> <p data-bbox="416 342 683 376">Meeting ended 16.42.</p> <p data-bbox="416 409 823 443">Next meeting 8th December 2025.</p>	

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